

**MINUTES OF MEETING
EMERALD LAKES
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Emerald Lakes Community Development District held a Regular Meeting on June 10, 2019 at 1:00 p.m., at 2651 W. Eau Gallie Boulevard, Suite A, Melbourne, Florida 32935.

Present at the meeting and constituting a quorum were:

Chris Kasten	Vice Chair
Mel Scott	Assistant Secretary
Alfredo Rodriguez-Walling	Assistant Secretary

Also present were:

Craig Wrathell	District Manager
Cindy Cerbone	Wrathell, Hunt and Associates, LLC
Lisa Dao	Wrathell, Hunt and Associates, LLC
Michelle Rigoni (via telephone)	District Counsel
Jake Wise	District Engineer
Paul Paluzzi	ZONS Development
Brenda Yates	Yates & Company, LLC

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Wrathell called the meeting to order at 1:09 p.m. Supervisors Kasten, Scott and Rodriguez-Walling were present, in person. Supervisors Gottlieb and Kramer were not present.

SECOND ORDER OF BUSINESS

Public Comments

There were no public comments.

THIRD ORDER OF BUSINESS

Consideration of Resolution 2019-34, Approving Proposed Budget for Fiscal Year 2019/2020 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date

Mr. Wrathell presented Resolution 2019-34. He reviewed the proposed Fiscal Year 2020 budget, including line item increases, decreases, adjustments and additions and/or deletions compared to Fiscal Year 2019 and explained the reasons for any changes. The proposed Fiscal Year 2020 budget would be Developer-funded, with expenses being funded as they are actually incurred.

Discussion ensued regarding whether to increase general liability coverage as the scope of work increases, coverage amounts, etc. Mr. Wrathell stated that the District should consider increasing general liability coverage when bonds are issued.

On MOTION by Mr. Scott and seconded by Mr. Rodriguez-Walling, with all in favor, Resolution 2019-34, Approving Proposed Budget for Fiscal Year 2019/2020 and Setting a Public Hearing Thereon Pursuant to Florida Law for August 16, 2019 at 1:00 p.m., at 2651 W. Eau Gallie Boulevard, Suite A, Melbourne, Florida 32935; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date, was adopted.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2019-35, Authorizing the District Manager to Re-Designate the Authorized Signatories for the District’s Operating Bank Account(s); and Providing for an Effective Date

Mr. Wrathell presented Resolution 2019-35. As Mr. Gottlieb preferred not to be an authorized signatory, Mr. Kasten volunteered. The following change was made:

Item 1: Insert “Vice Chair,” after “The”

On MOTION by Mr. Kasten and seconded by Mr. Rodriguez-Wallings, with all in favor, Resolution 2019-35, as amended, Authorizing the District Manager to Re-Designate the Authorized Signatories for the District’s Operating Bank Account(s); and Providing for an Effective Date, was adopted.

FIFTH ORDER OF BUSINESS

Consideration of Responses to RFP for Annual Audit Services

- A. Affidavit of Publication
- B. RFP Package

C. Respondents

- i. Berger, Toombs, Elam, Gaines & Frank
- ii. Carr, Riggs & Ingram, LLC
- iii. McDirmit Davis & Company, LLC

D. Ranking

E. Award of Contract/Authorization to Negotiate with Number-One Ranked Firm

This item was deferred to the next meeting.

SIXTH ORDER OF BUSINESS

Consideration of Agreement for Professional Engineering Services with Construction Engineering Group, LLC

Mr. Wrathell presented the Agreement for Professional Engineering Services.

On MOTION by Mr. Scott and seconded by Mr. Kasten, with all in favor, the Agreement for Professional Engineering Services with Construction Engineering Group, LLC, was approved.

SEVENTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of April 30, 2019

Mr. Wrathell presented the Unaudited Financial Statements as of April 30, 2019.

On MOTION by Mr. Kasten and seconded by Mr. Rodriguez-Walling, with all in favor, the Unaudited Financial Statements as of April 30, 2019, were accepted.

EIGHTH ORDER OF BUSINESS

Approval of December 13, 2018 Public Hearings and Regular Meeting Minutes

Mr. Wrathell presented the December 13, 2018 Public Hearings and Regular Meeting Minutes.

On MOTION by Mr. Kasten and seconded by Mr. Scott, with all in favor, the December 13, 2018 Public Hearings and Regular Meeting Minutes, as presented, were approved.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Hopping Green & Sams, P.A.*

There being nothing to report, the next item followed.

B. District Engineer: *Construction Engineering Group*

There being nothing to report, the next item followed.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

i. 0 Registered Voters in District as of April 15, 2019

There were no registered voters residing within the District as of April 15, 2019.

ii. NEXT MEETING DATE: June 21, 2019

The next meeting will be held on June 21, 2019 at 1:00 p.m.

TENTH ORDER OF BUSINESS

Board Members' Comments/Requests

There being no Board Members' comments or requests, the next item followed.

ELEVENTH ORDER OF BUSINESS

Adjournment

There being nothing further to discuss, the meeting adjourned.

On MOTION by Mr. Scott and seconded by Mr. Rodriguez-Walling, with all in favor, the meeting adjourned at 1:35 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair